



# LIBRARY GUIDE

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## > Collections

The Library holds a range of unique collections including the Grainger Museum, Rare Books, Rare Music, the Print Collection and the University of Melbourne Archives. These collections can be accessed in the Reading Room (Baillieu Library, Level 3).

➤ [library.unimelb.edu.au/readingroom](http://library.unimelb.edu.au/readingroom)

## > Past exam papers

The Library holds more than 9,000 past exam papers that can be searched by subject code and keyword.

➤ [library.unimelb.edu.au/examination\\_papers](http://library.unimelb.edu.au/examination_papers)

## > Computers, study spaces and rooms

We have 600+ PCs that you can book online. You can access places to study and collaborate, such as project rooms and booths.

➤ [bookit.unimelb.edu.au](http://bookit.unimelb.edu.au)

## > Students with a disability

We provide assistive technologies to ensure equitable access to library resources. Register with Student Equity and Disability Support (SEDS) to access these services.

➤ [library.unimelb.edu.au/students\\_with\\_a\\_disability](http://library.unimelb.edu.au/students_with_a_disability)

The University of Melbourne has 11 libraries across 6 campuses – Parkville, Southbank, Dookie, Creswick, Burnley and Werribee. We provide access to more than 3.6 million items including books, ebooks, maps, journals, videos, DVDs, music, archives and much more.

## > Opening hours

Opening hours vary between libraries and change at different times of the year. Check the Library website for current hours. If you are a University of Melbourne student, you can also access study spaces and computers in select branches outside library opening hours by using your student card to swipe in. See map for after-hours study zones.

➤ [library.unimelb.edu.au/hours](http://library.unimelb.edu.au/hours)

## > Searching the Library

Use the Library catalogue to find books, ebooks, journal titles, audio visual and media resources and more.

University of Melbourne students and staff can use Discovery to search simultaneously across multiple databases including the Library catalogue, digital repository, ebook collections and journal databases.

Access the catalogue and Discovery from the Library website:

➤ [library.unimelb.edu.au](http://library.unimelb.edu.au)

For additional search tools and tips, visit:

➤ [library.unimelb.edu.au/search-tools](http://library.unimelb.edu.au/search-tools)

## > Borrowing, renewing, and returning

You can borrow up to 100 items (with a few exceptions) by using your student or staff card. See the Library website for details.

Loan periods vary from 2 hours to 90 days. Most items can be renewed up to 10 times. Hourly and overnight loans cannot be renewed. Items requested via BONUS+ can only be renewed once.

If an item you need is on loan or not held in the Library, there are options available to borrow from a non-University of Melbourne library via, BONUS+, an inter-library loan or CAVAL card.

Visit the Library website to learn more:

➤ [library.unimelb.edu.au/borrowing](http://library.unimelb.edu.au/borrowing)

You can return most items to any library branch, however, all high use loans must be returned to the branch from which they were borrowed and during opening hours. External chutes are available when libraries are closed.

Renew and manage your borrowing online by logging in at:

➤ [cat.lib.unimelb.edu.au](http://cat.lib.unimelb.edu.au) or [my.unimelb.edu.au](http://my.unimelb.edu.au)

## > Late fines

Fines will be incurred if items are not returned or renewed by the due date. Fines over \$25 must be paid.

➤ [library.unimelb.edu.au/borrowing/information/fines](http://library.unimelb.edu.au/borrowing/information/fines)

## > Developing your skills

We offer online tutorials, classes and tours on a range of topics, including getting started with library research.

➤ [library.unimelb.edu.au/services/classes](http://library.unimelb.edu.au/services/classes)

Re:cite is a guide to referencing styles and tools:

➤ [library.unimelb.edu.au/reference-management](http://library.unimelb.edu.au/reference-management)

Pick IT Up Online is a free training resource available for students and staff to help you improve your computer software, presentations, interviewing skills and more.

➤ [go.unimelb.edu.au/d49n](http://go.unimelb.edu.au/d49n)

Get assistance with study strategies, writing skills, presenting, avoiding plagiarism and complying with copyright.

➤ [services.unimelb.edu.au/academicsskills](http://services.unimelb.edu.au/academicsskills)

➤ [copyright.unimelb.edu.au](http://copyright.unimelb.edu.au)

## > Online subject research guides

These guides pull together the most important resources for a topic or study area. Try the New Library Users Guide and Beginning Research Guide to kick-start your research!

➤ [unimelb.libguides.com](http://unimelb.libguides.com)

## > Researcher@Library

Access quality resources and services to assist with your research, including getting grants, managing data, publishing and more.

➤ [library.unimelb.edu.au/research](http://library.unimelb.edu.au/research)

## > We are here to help

Chat online with a librarian during Library opening hours to get immediate assistance or visit our friendly Library service points.

You can also contact us via:

f [/unilibrary](https://www.facebook.com/unilibrary)    t [/unilibrary](https://twitter.com/unilibrary)    i [/unilibrary](https://www.instagram.com/unilibrary)

## > Student IT support

Student IT can help you with troubleshooting, my.unimelb, LMS, eLearning, wireless network setup, printing, scanning and copying.

Student IT are available at service points in the Baillieu, ERC and Giblin Eunson libraries, or via chat during help desk hours.

Visit the Student IT website to chat, lodge a service request, and for help desk hours.

➤ [studentit.unimelb.edu.au](http://studentit.unimelb.edu.au)

t [/Student\\_IT](https://twitter.com/Student_IT)

The Unicard service can help with printing problems, refunds, binding and more.

➤ [unicard.unimelb.edu.au](http://unicard.unimelb.edu.au)

☎ +613 8344 7927    ✉ [uomhelp@unicard.com.au](mailto:uomhelp@unicard.com.au)

i Unicard Office - Baillieu Library (Lower Ground Floor)

## Other campuses

Burnley Library +613 9035 6840

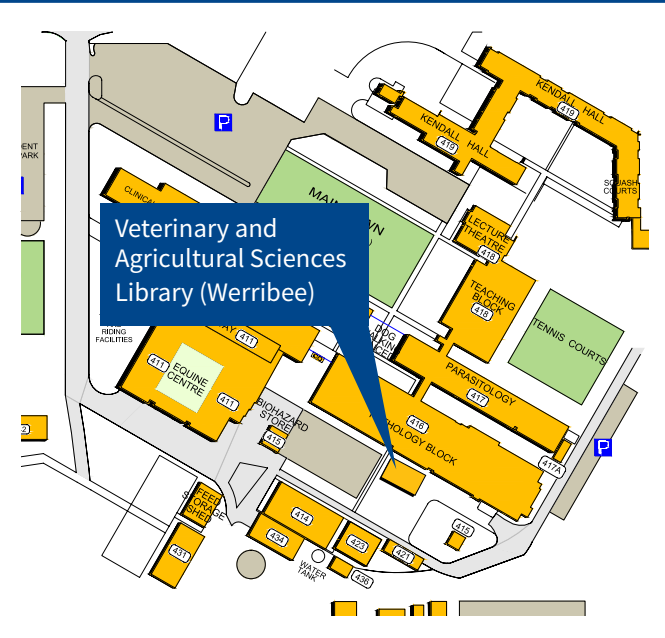
Creswick Library +613 5321 4115

Dookie Veterinary and Agricultural Sciences Library +613 5833 9215

Southbank Lenton Parr Music, Visual and Performing Arts Library +613 9035 9052

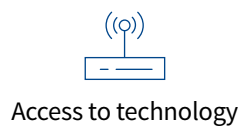
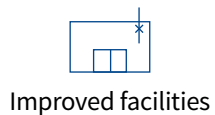
Werribee Veterinary and Agricultural Sciences Library +613 9731 2331

## Werribee campus



## Southbank campus redevelopment

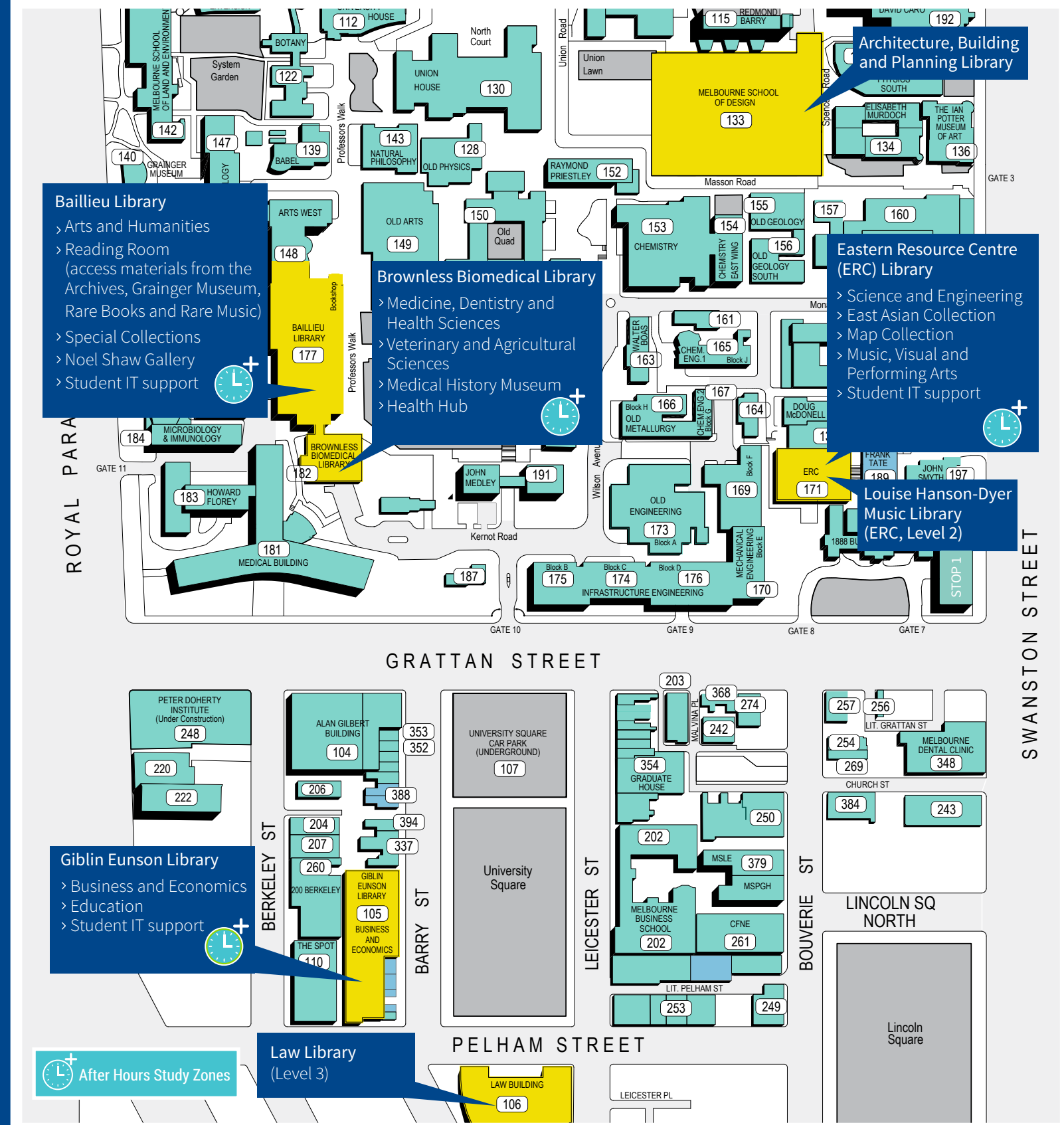
In 2018, the Southbank Library is being redeveloped. During the redevelopment, the Lenton Parr Music, Visual and Performing Arts Library will operate from a temporary location and the collection will be located at the ERC. The new library space in 2019 will offer:



Visit the website for details:

[go.unimelb.edu.au/x426](http://go.unimelb.edu.au/x426)

## Parkville campus



### Parkville libraries by discipline

- > Architecture, Building and Planning (133)
- > Arts and Humanities: Baillieu Library (177)
- > Brownless Biomedical Library: (182)
- > Business/Economics: Giblin Eunson Library (105)
- > East Asian Collection: ERC (171)
- > Education: Giblin Eunson Library (105)
- > Law: Law Library (106) – Level 3
- > Map Collection: ERC (171)
- > Medicine, Dentistry and Health Sciences: Brownless Biomedical Library (182)
- > Music: Louise Hanson-Dyer Music Library ERC, Level 2 (171)
- > Science and Engineering: ERC (171)
- > Special Collections: Baillieu Library (177)
- > Veterinary and Agricultural Sciences: Brownless Biomedical Library (182)
- > Visual and Performing Arts Collection: ERC, Level 2 (171)