Chicago A – quick guide
Footnote and bibliography style

Further examples can be found at https://library.unimelb.edu.au/recite/referencing-styles/chicago-a

Basic Principles

- Chicago A and B are fundamentally different ways to cite resources. It's important to be clear which is expected for the assessment.

- Consistency in your citations is essential. Each footnote and bibliography entry should be checked prior to submission.

- Each footnote is numbered in superscript eg.:

  [1] Lewis, Hilary. *South Parkville*. 2nd ed. Melbourne: Parkville Association, 1996.

- The format of names differs between footnotes and bibliography entries. Footnotes should be First name Surname, i.e. Barbara Bolt. Bibliography entries are listed as Surname, First name, i.e. Bolt, Barbara.

- Page numbers or location markers should be included for all footnote citations, whether you're directly quoting or paraphrasing.

- The bibliography should be formatted with a hanging indent. This is usually applied using the Paragraph function in your word processor.

- Punctuation differs between footnotes and bibliography entries.

- Citations of online resources should always include an identifier as the final part of the citation. The order of preference is DOI (Digital Object Identifier) > Permanent URL > Name of database.

- The use of ibid is no longer necessary. Shortened citations are now acceptable for subsequent footnotes (Section 14.34). Use consistently and check with your lecturer.

Books and chapters

Books:

Note	Author name, *Book Title* (Place of publication: Publisher, year), page(s).
Bibliography	Author Surname, First name. *Book Title.* Place of publication: Publisher, year.

Book Chapters:

Note	Author name, "Chapter Title," in *Book Title,* ed. Editor name (Place of publication: Publisher, year), page(s).
Bibliography	Author Surname, First name. "Chapter Title." In *Book Title,* edited by Editor name, page numbers of chapter. Place of publication: Publisher, year.

Journal articles

Note	Author name, "Article Title," Journal Title Vol, Issue (year): page(s), DOI/URL/Database name
Bibliography	Author Surname, First name. "Article Title." *Journal Title* Vol, Issue (year): page numbers of article. DOI/URL/Database name.

Websites

Note	Author name, "Title/description of page," Title/description of Website, Date (of publication), modification or access), URL.
Bibliography	Author Surname, First name. "Title/description of page." Title/description of website. Date (of publication, modification or access). URL.

Images

Caption	Caption: Figure number. Artist, Title, year
List of figures	Figure number. Artist (Family name, First name). Title of image. In Author/s of book. Title of book, page number/s. Place of Publication, Publisher: Publisher, year.

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Feb 2024

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